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DIRECTOR OF	TRAINING AND EDUCAT	ION		
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Please prepare appropriate response for the DDA's signature.

SUSPENSE: 25 APRIL 1986

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2012/01/12 : CIA-RDP88G01332R000901050010-6 **EXECUTIVE SECRETARIAT** ROUTING SLIP

		ACTION	INFO	DATE	INITIAL		
1	DCI		Х				
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3	EXDIR		Х				
4	D/ICS						
5	DDI						
6	DDA	Х					
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10	GC						
11	IG						
12	Compt						
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To 6: Please handle as appropriate.

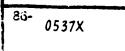
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The Brookings Institution



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February 3, 1986

The Honorable William J. Casey Director Central Intelligence Agency Washington, D.C. 20505

Dear Mr. Casey:

I am writing to you personally to call to your attention a special one-week Seminar for Senior Executive Service and Executive Level appointees, to be held June 15-20, 1986 in Charlottesville, Virginia.

This Brookings seminar, "Executive Leadership and the Changing Policy Environment," has been designed for a small group of senior level participants who will meet with distinguished government officials and scholars to debate current issues on the federal policy agenda.

Past seminar participants have found the experience of practical benefit as well as intellectually stimulating. Additional information about the seminar is enclosed, and we have sent separate notices to your personnel and training officers.

Despite -- or indeed because of -- tight budgets, I hope you will nominate one or two of your key staff for this practical yet broadening seminar experience.

Sincerely yours,

Druce Machany

B. K. MacLaury

President

Enclosures